DECLARATION OF SECOND MAJOR WITHIN THE SAME DEGREE

NAME__________________________________________________________________ ___________________
Last                                     First                                    Maiden (if married)

ID#___________________ Anticipated date for completion of degree requirements ________________

Major________________________  Desired Second Major________________________

This form should be submitted by the beginning of a student’s Junior year.

This form will serve to permit the student to indicate an intention of completing a second major and to inform the appropriate department of those plans. Summary of policy on reverse side.

List all courses (and grades) taken or in progress that are applicable to second major:

__________________________________________  __________________________
__________________________________________  __________________________
__________________________________________  __________________________
__________________________________________  __________________________

List courses that will double count for both majors. 2 – 6 courses can count towards 2nd major.

__________________________________________  __________________________
__________________________________________  __________________________

Description of how the requirements for each Capstone project will be completed.

____________________________________________________________________________________________________________
____________________________________________________________________________________________________________
____________________________________________________________________________________________________________
____________________________________________________________________________________________________________
____________________________________________________________________________________________________________

________________________________________________________    ______________
Signature – Advisor of first major                                   Date

________________________________________________________    ______________
Signature – Advisor of second major                                      Date

________________________________________________________    ______________
Signature - Department Chairperson of first major                                    Date

________________________________________________________    ______________
Signature – Department of Chairperson of second major   Date

________________________________________________________    ______________
Signature – Dean                                          Date
Signature by the department chairperson indicates knowledge of the student’s plans and agreement that the plans are feasible. During the student’s final semester, the chairperson will be asked to certify the completion of major requirements.
Summary of University policies relating to majors:

1. The university is obligated to provide the required course work for the completion of **ONE** major field of study (in accordance with the majors offered by the university at the time a student is admitted).

2. Students in the Honors Program must elect to complete the requirements for a distinct major, as indicated in item 1.

3. Recognition of completion of a second major will be made on the student’s transcript (at the time of graduation) and on the commencement program. (In effect, the university will recognize, after the fact, the completion of a second major but assumes no obligation to the student in completing it.)